

Mayor  
Elise Partin

Mayor Pro-Tem  
Tara S. Almond

Council Members  
Phil Carter  
Eva Corley  
James E. Jenkins

City Manager  
Tracy Hegler

Assistant City Manager  
James E. Crosland



**City of Cayce  
Regular Council Meeting  
September 18, 2019**

A Regular Council Meeting was held this afternoon at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Phil Carter, Eva Corley and James Jenkins. City Manager Tracy Hegler, Assistant City Manager Jim Crosland, Municipal Clerk Mendy Corder, City Treasurer Garry Huddle, Planning and Development Director Carroll Williamson, Director of Public Safety Byron Snellgrove, Deputy Director of Public Safety JJ Jones, Director of Human Resources Lynn Dooley and City Attorney Danny Crowe were also in attendance.

Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

**Call to Order**

Mayor Partin called the meeting to order and Council Member Corley gave the invocation. Mayor Partin led the assembly in reciting the Pledge of Allegiance.

**Public Comment Regarding Items on the Agenda**

Ms. Corder stated no one had signed up for public comment.

**Presentations**

A. Presentation by Mr. Robert Evans re the City's Waterline Replacement Project

Mr. Evans voiced concern that Riverland Park was not included in the City's Waterline Replacement Project.

**Ordinances and Resolutions**

A. Discussion and Approval of Ordinance 2019-13 Amending Zoning Ordinance Section 6.2 ("Purpose of Districts") and Section 6.10 ("Design Overlay District") to Provide for a New Arts Design Overlay District – Second Reading

Council Member Almond made a motion to approve Ordinance 2019-13 on Second Reading. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval of Ordinance 2019-14 Amending Zoning Map and Rezoning Property to Create a New Arts Design Overlay District – Second Reading

Council Member Corley made a motion to approve Ordinance 2019-14 on Second Reading. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

C. Discussion and Approval of Ordinance 2019-15 Amending Zoning Ordinance Section 7.5 Temporary Uses to Add Language Concerning Halloween-related Events – Second Reading

Council Member Carter made a motion to approve Ordinance 2019-15 on Second Reading. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

D. Discussion and Approval of Ordinance 2019-16 Amending the Sewer Use Ordinance – First Reading

Ms. Hegler stated that Council approval was needed to revise the Sewer Use Ordinance (SUO) by removing the separate Fats, Oils, and Grease (FOG) Control Policy. She stated that approval for a revision to City Ordinance Section 40-92 was also needed for enforcement purposes. The existing SUO sets forth uniform requirements for users of the Publicly Owned Treatment Works for the City and enables the City to comply with all applicable State and Federal laws.

Ms. Hegler stated that the SUO was revised as of November 2018. The revised SUO includes the removal of the FOG Control Policy in the Appendix, however the FOG Control Policy is referenced several times in the revised SUO. She stated that the City Attorney and DHEC approved the revised SUO and DHEC recommends the segregation of the SUO and FOG Control Policy so that the City can adjust the FOG Control Policy without further governmental approvals, when conditions warrant. She stated that Governmental approvals are still required for revisions to the SUO.

Ms. Hegler stated that the FOG Control Policy is to aid staff in the administration of the City's Fats, Oils, and Grease Ordinance ("FOG Ordinance") designed to reduce the introduction and accumulation of fats, oils, and grease into the municipal wastewater collection system. This policy establishes uniform permitting, maintenance and monitoring requirements for controlling the discharge of grease from food service facilities discharging into the wastewater collection system and for regulation of commercial grease haulers operating within the City's collection system. Ms. Hegler stated that this policy was last revised in July 2016. It was a part of the aforementioned SUO, also adopted and approved by City Council at that time. She stated that the FOG Control Policy will be a separate document. As a policy, the FOG Control Policy can be changed and modified without further approvals by City Attorney, DHEC, or City Council.

Council Member Almond made a motion to approve Ordinance 2019-16 on First Reading. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

**E. Discussion and Approval of Ordinance 2019-17 Amending City Code Section 40-92 ("Prohibited Discharges") of Article III ("Sewer System") of Chapter 40 ("Utilities") – First Reading**

Council Member Almond made a motion to approve Ordinance 2019-17 on First Reading. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

**F. Consideration and Approval of Resolution Supporting a Grant Application from the City of Cayce to the Municipal Association of South Carolina**

Ms. Hegler stated that staff plans to submit a grant application to the Municipal Association of South Carolina (MASC) for the Hometown Economic Development Grant opportunity. As part of the grant application, the City is required to include a Resolution of Council in support of the application. She stated that MASC has opened a grant opportunity for cities and towns in South Carolina to implement economic development projects that will make a positive impact on the quality of life in their communities. Ms. Hegler stated that staff plans to apply for a grant and request \$25,000 in funding. Grant funds would be used for establishment of an arts and culture district. Establishment of an arts district will benefit both the City and stores and artists. She stated that the arts district will include allowing live/work uses throughout the district for properties, flexibility in design, public art pieces and distinct signage. She stated that parking requirements will be reduced and flexible parking options will also be available.

Ms. Hegler stated that the grant requires a 15% match by the City. The total project will be \$28,750 to implement, of which \$25,000 would be grant funds and \$3,750 would be City match. She stated that the grant application is currently in development and will be submitted by the due date of September 27, 2019.

Council Member Carter made a motion to approve the Resolution supporting the grant application. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

**City Manager's Report**

Ms. Hegler stated that she was pleased to announce that a new Grants/Projects Manager was hired. She stated that Ms. Sarah Harris is thrilled to be starting with the City on October 3. Ms. Harris has experience in local, state and federal grant management and currently works for the SC Department of Public Safety. Ms. Hegler stated that a Call for Artists was issued for two murals on State Street (at 1804 and 2005). She stated that staff received an astounding 20 responses to the Call and were

currently going through them. Ms. Hegler stated that the timeline to select the artist/s was by the end of that week. She stated that recently some of the traffic signal cabinet's in the City were wrapped with photos of iconic images in the City.

### **Council Comments**

Council Member Almond stated that the Design Overlay District item on the agenda caused her to think about other design overlay districts in the City. She asked staff to take a look at the other design overlay districts to ensure that the prohibited uses and permissible uses are still inline since there are new types of businesses since the overlay districts were created.

Council Member Carter asked Ms. Hegler to thank the Sanitation Department for him. He stated that a neighbor of his was moving and got confused about their pick up days and Sanitation staff were very accommodating and picked up the items they had by the curb.

### **Executive Session**

- A. Receipt of legal advice relating to claims and potential claims by and against the City and other matters covered by the attorney-client privilege
- B. Discussion of possible contract negotiations for economic development concerning the City of Cayce

Mayor Partin asked the City Attorney if he had anything to discuss under Item VII. A. He stated that he did not. Council Member Corley made a motion to move into Executive Session to discuss Item VII. B. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

### **Reconvene**

After the Executive Session was concluded, Council Member Almond made a motion to reconvene the Regular meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

### **Possible Actions by Council in follow up to Executive Session**

No action was taken in follow up to Executive Session.

### **Adjourn**

Council Member Carter made a motion to adjourn the meeting. Council Member Almond seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 5:58 p.m.

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Elise Partin, Mayor

ATTEST:

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Mendy Corder, CMC, Municipal Clerk

IF YOU WOULD LIKE TO SPEAK ON A MATTER APPEARING ON THE MEETING AGENDA, PLEASE COMPLETE THE INFORMATION BELOW PRIOR TO THE START OF THE MEETING.\* *THANK YOU.*

## COUNCIL MEETING SPEAKERS' LIST

Date of Meeting    September 18, 2019

Name	Address	Agenda Item
<del>ROBERT EVANS</del>	<del>2701 GRANITE HILL Rd</del>	<del>1</del>

\***Appearance of citizens at Council meetings - City of Cayce Code of Ordinances, Sec. 2-71.** Any citizen of the municipality may speak at a regular meeting of the council on a matter pertaining to municipal services and operation, with the exception of personnel matters, by notifying the office of the city manager at least five working days prior to the meeting and stating the subject and purpose for speaking. Additionally, during the **public comment period** as specified on the agenda of a regular meeting of the council, a member of the public may speak on a matter appearing on the meeting agenda, with the exception of personnel matters by signing a speakers list maintained by the city clerk prior to the start of the public comment period. At the discretion of the mayor or presiding officer, the length of time for any speaker's presentation may be limited and the number speakers also may be limited.